

Department of Transportation
National Headquarters Philippine Coast Guard
COAST GUARD FINANCE SERVICE
139 25th Street, Port Area, Manila

PAY DEDUCTION REQUEST FORM

RANK	LAST NAME	FIRST NAME, MIDDLE NAME
SERIAL/EMP NR	MAJOR UNIT	MINOR UNIT
PAYSLIP MONTH	*NET PAY	DATE

* REQUIRED DATA (INDICATE NET PAY FOR CURRENT MONTH)

TYPE OF REQUEST

START	STOP	CHANGE AMOUNT	CHANGE DATE
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TYPE OF DEDUCTION / NAME OF INSTITUTION	AMOUNT		EFFECTIVE DATE	TERMINATION DATE
	OLD	NEW		
SIGNATURE OVER PRINTED NAME	RECOMMENDING APPROVAL		APPROVED/DISAPPROVED	

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Rev. A

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